

edaran

EDARAN BERHAD

[Registration No. 199201010141(241644-W)]

(Incorporated in Malaysia)

NOTIFICATION TO SHAREHOLDERS ON THE CHANGE OF DATE AND VIRTUAL ANNUAL GENERAL MEETING

Dear valued shareholders of Edaran Berhad (“Edaran” or the “Company”),

On 27 October 2020, Edaran had issued a notice of Twenty Eighth Annual General Meeting (“AGM”) scheduled to be held at No. 2 Jalan 4/76C, Desa Pandan 55100 Kuala Lumpur on Wednesday, 25 November 2020 at 10.00 a.m.

Due to COVID-19 pandemic, the Government had, on 7 November 2020 announced the enforcement of the Conditional Movement Control Order (“CMCO”) effective from 9 November 2020 to 6 December 2020, throughout Peninsula Malaysia except Kelantan, Pahang and Perlis.

Pursuant to Securities Commission Guideline on the Conduct of General Meeting, a company shall not conduct physical general meeting at localities under CMCO. The general meeting can only be held in virtual mode.

Amid the unprecedented uncertainty surrounding the recovery of the COVID-19 outbreak, CMCO and the availability of broadcasting facilities to conduct virtual meeting, the Company had rescheduled the AGM to Wednesday, 23 December 2020 at 10:00am.

The AGM will be conducted on virtual basis through live streaming from the Broadcast Venue and online remote voting on 23 December 2020. For the avoidance of doubt, a physical conduct of this AGM will no longer applicable.

All details of the AGM shall remain unchanged and valid, save for the date and Broadcast Venue as set out below. Hence, a revised Notice and Proxy Form of the AGM will not be issued.

Date : **23 December 2020**

Broadcast Venue : **Auditorium, 3A Floor, Menara Symphony,
No.5, Jalan Prof Khoo Kay Kim, Seksyen 13,
46200 Petaling Jaya, Selangor Darul Ehsan.**

The Administrative Guide for the AGM is attached herewith and available at the Company website, www.edaran.com

Should you require any assistance, kindly contact our Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 603-7890 4700 or bsr.helpdesk@boardroomlimited.com

By Order of the Board

Asbanizam Abu Bakar
LS0006958 / PC201908003079
Company Secretary

Kuala Lumpur
11 November 2020



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(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE TWENTY EIGHTH ANNUAL GENERAL MEETING

Meeting Platform	:	https://web.lumiagm.com/
Day and Date	:	Wednesday, 23 December 2020
Time	:	10.00 a.m.
Broadcast Venue	:	Auditorium, 3A Floor, Menara Symphony, No.5, Jalan Prof Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.
Mode of Communication	:	1) Typed text in the Meeting Platform 2) Email : enquiry@edaran.com

Dear Shareholders,

As a precautionary measure amid COVID-19 outbreak, the Company forthcoming Annual General Meeting (“AGM”) will be conducted virtually on our Meeting Platform, as the safety of our members, Directors, staff and other stakeholders who will attend the AGM is of paramount importance to us.

With the Virtual Meeting Facilities, you may exercise your right as a member of the Company to participate (including to pose questions to the Board of Directors and/or Management of the Company) and vote at the AGM. Alternatively, you may also proxy to attend and vote on your behalf at the AGM.

Kindly ensure that you are connected to the internet at all times in order to participate and vote when the virtual AGM has commenced. Therefore, it is your responsibility to ensure that connectivity for the duration of the meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants.

A. Broadcast Venue

Shareholders are not allowed to participate the AGM via the Broadcast Venue as the venue is only meant to facilitate the conduct of the virtual AGM. Shareholders whom turn up at the Broadcast Venue would be requested to leave the venue politely.

B. Entitlement to Participate in the AGM

In respect of deposited securities, only members whose names appear on the Record of Depositors on 17 December 2020 (General Meeting Record of Depositors) shall be eligible to participate in the meeting or appoint proxy(ies) to participate on his/her behalf.

C. Form(s) of Proxy

If you are unable to attend the AGM, you may appoint any person or persons, whether a member or not, as your proxy or proxies to attend and vote in your stead. You may indicate your vote in the Proxy Form in accordance with the notes and instructions printed therein.

Please ensure that the original form is deposited at the Registered Office, No. 33-1 Jalan 2/76C, Desa Pandan, 55100 Kuala Lumpur not less than forty eight (48) hours before the time appointed for holding the meeting.

Alternatively, you may deposit your proxy form(s) by electronic means through the smart investor portal at <https://boardroomlimited.my> by logging in and selecting “E-PROXY LODGEMENT”.

D. Revocation of Proxy



If you have submitted your Form(s) of Proxy and subsequently decide to appoint another person or wish to participate in the electronic AGM by yourself, please write in to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy forty eight (48) hours before the meeting.

E. Voting Procedure

Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the AGM will be conducted by poll. Poll Administrator and Independent Scrutineers will be appointed to conduct the polling process and verify the results of the poll respectively.

F. Virtual Meeting Facilities

Procedure	Action
Before the day of the AGM	
1. Register Online with Boardroom Smart Investor Portal	<p>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register. You may proceed to Step 2.]</p> <ol style="list-style-type: none">Access website https://boardroomlimited.myClick <<Login>> and click <<Register>> to sign up as a user.Complete registration and upload softcopy of MyKAD (front and back) or Passport.Please enter a valid email address.Your registration will be verified and approved within one (1) business day and an email notification will be provided.
2. Submit request for remote participation	<p>Registration for remote access will be opened on 11 November 2020. Please note that the closing time to submit your request is at 10.00 a.m on 21 December 2020 (48 hours before the commencement of the AGM).</p> <p>Individual Members</p> <ol style="list-style-type: none">Log in to https://boardroomlimited.mySelect "Hybrid/Virtual Meeting" from main menu and select the correct Corporate Event - "Edaran Berhad Fully Virtual 28th AGM".Enter your CDS Account.Read and agree to the terms & condition and thereafter submit your request. <p>Corporate Shareholders</p> <ol style="list-style-type: none">Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy to submit the request.Please provide a copy of Corporate Representative's MyKad (Front and Back) or Passport as well as his/her email address. <p>Authorised Nominee and Exempt Authorised Nominee</p> <ol style="list-style-type: none">Write in to bsr.helpdesk@boardroomlimited.com by providing the name of Member, CDS Account Number accompanied with the Form of Proxy to submit the request.Please provide a copy of Corporate Representative's MyKad (Front and Back) or Passport as well as his/her email address.

3.	Email notification	<p>a. You will receive notification(s) from Boardroom that your request(s) has been received and is/are being verified.</p> <p>b. Upon system verification against the General Meeting Record of Depositories as at 17 December 2020 you will receive an email from Boardroom either approving or rejecting your registration for remote participation together with your remote access user ID and password.</p>
Procedure		Action
On the day of the AGM		
4.	Login to Meeting Platform	<p>a. The Meeting Platform will be open for login one (1) hour before the commencement of the AGM.</p> <p>b. The Meeting Platform can be accessed via one of the following:-</p> <ul style="list-style-type: none"> ➤ Download the free Lumi AGM application from Apple App Store or Google Play Store; ➤ Scan the QR Code provided in the email notification; ➤ Navigate to the website at https://web.lumiagm.com/ <p>c. Insert the Meeting ID and sign in with the user ID and password provided to you via the email notification in Step 3.</p>
5.	Participate	<p><i>[Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition. All question and messages will be presented with the full name and identity of the participant raising the question.]</i></p> <p>a. If you would like to view the live webcast, select the broadcast icon. </p> <p>b. If you would like to ask a question during the AGM, select the messaging icon. </p> <p>c. Type your message within the chat box, once completed click the send button.</p>
6.	Voting	<p>a. Once polling has been opened, the polling icon will appear with the resolutions and your voting choices.</p> <p>b. To vote simply select your voting direction from the options provided. A confirmation message will appear to show your vote has been received.</p> <p>c. To change your vote, simply select another voting direction.</p> <p>d. If you wish to cancel your vote, please press "Cancel".</p>
7.	End of Participation	Upon the announcement by the Chairman on the closure of the AGM, the live webcast will end and the Messaging window will be disabled.

G. No Distribution of Door Gifts

There will be no distribution of door gifts for shareholders/proxies who join or participate in the virtual AGM.

H. No Recording or Photography

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

I. Enquiry

If you have any enquiries prior to the AGM, please contact Boardroom Share Registrars Sdn. Bhd. during office hours from Monday to Friday (8.30 a.m. to 5.30. p.m.):-

Address 11th Floor, Menara Symphony
No.5, Jalan Prof Khoo Kay Kim, Seksyen 13,
46200 Petaling Jaya, Selangor Darul Ehsan.

General Line : 603-7890 4700 Fax Number : 603-7890 4670

Email : bsr.helpdesk@boardroomlimited.com

Personal Data Policy

By registering for the remote participation and electronic voting meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.